

Date: July 25, 2003

To: Chairman Randolph and Commissioners Downey, Karlan, Knox, and Swanson

From: Mark Krausse, Executive Director

EXECUTIVE DIRECTOR'S REPORT

This is a summary of administrative activity and other matters since the report sent to you prior to the July Commission meeting.

A. PERSONNEL

Office Assistant John Symkowick, who ably served the Commission in a variety of roles, including media assistant, has begun work with the State Teachers' Retirement System. Legal Secretary Deborah Dodds has accepted a position with the Department of Justice. We thank John and DeeDee for their contributions to the Commission and wish them continued success.

B. STAFF PROJECTS

The Enforcement Division has provided an informative series of briefings to the Chairman and me on various aspects of their work—from intake and investigations to audits, administrative and civil actions. Similar briefings are available for interested Commissioners. Also, I'd like to acknowledge the Enforcement Division for the eight proposed stipulations, two proposed default decisions and, in particular, Political Reform Consultant MaryAnn Kvasager, for the 67 proposed streamlined-program stipulations, on this month's agenda. The cyclical nature of the streamlined programs brings the bulk of major donor and late contribution reporting violations before the Commission within a few months, so we should expect a high volume of stipulations next month, as well.

The Legal Division will host a presentation by Deputy Attorney General Ted Prim on the Public Records Act on August 12, 2003. The training session is open to all employees.

The Public Education Unit is working with the Legal Division to establish a new web page and mailing list dedicated to the recently approved staff study on merging Section 1090 and other statutory conflicts provisions into the Act. The unit is also working with Technical Assistance and other divisions in planning for the next issue of the *FPPC Bulletin*, and has begun work on a proposed new agency publication that would describe the Commission's interested persons procedures and strongly encourage public participation.

The Technical Assistance Division conducted SEI outreach visits in the cities of Corte Madera, San Anselmo, South San Francisco, Belmont, and Malibu, and for the California Franchise Tax Board.

C. APPROVAL OF CONFLICT OF INTEREST CODES/AMENDMENTS

Since the last commission meeting, the agency has approved the following codes/amendments:

California Public Entity Insurance Authority
Excess Insurance Authority, California State Association of Counties
Department of Fair Employment and Housing, State of California
Department of Finance, State of California
Franchise Tax Board, State of California
Horse Racing Board, State of California

D. FINDINGS OF PROBABLE CAUSE

Pursuant to regulation 18361, I have found evidence in the following cases sufficient to lead a person of ordinary caution and prudence to believe or entertain a strong suspicion that the following respondents committed or caused a violation of the Political Reform Act. **This finding of probable cause does not constitute a finding that a violation has actually occurred. The respondents are presumed to be innocent of any violation of the Act unless a violation is proved in a subsequent proceeding.**

There were no findings made this month.

E. REQUESTS FOR EXTENTION OF COMMITTEE TERMINATION

Pursuant to regulation 18404.1, campaign committees facing termination by December 31, 2002, who desire an extension of that deadline must submit a request to the Executive Director by December 1, 2002. Since my last report, I have responded to the following requests:

Friends of Mark Price, #972253. Second request for extension granted. We have since received notice that this committee has been terminated.

Michele E. Flurer, Esq. Second request for extension granted. The committee anticipates receiving enough monies to settle its outstanding debts to outside legal consultants within 60 days.

Portillo for Assembly, #990330. Second request for extension granted. The committee eliminated \$34,618 in debt since its last extension and continues to work to eliminate the remaining debt of \$7,205.53 .